DOSSIER (Form)

Name of the current position held:

Full Name:

Birthday:

 **1. Educational Records**

 / (Year/Month) B.Sc. : University / Faculty / Department Graduation

 / (Year/Month) M.Sc. : University / Faculty / Department Admission

 / (Year/Month) M.Sc. : University / Faculty / Department Graduation

 / (Year/Month) Ph.D. : University / Faculty / Department Admission

 / (Year/Month) Ph.D. : University / Faculty / Department Graduation

\* Please start the educational records with completion date of undergraduate. If applicant’s educational records do not include completion of undergraduate, list the highest education attained and its admission/graduation dates.

 **2. Degrees Obtained**

 / (Year/Month) B.Sc. : (University)

 / (Year/Month) M.Sc. : (University)

 / (Year/Month) Ph.D. : (University)

\*Please only list the degrees higher than bachelors.

 **3. Employment Record Reflecting Teaching & Research Experience**

From To name of the employing institution, and the title

of the job

 / (Y/M) / (Y/M)

 / (Y/M) / (Y/M)

 / (Y/M) / (Y/M)

 / (Y/M) / (Y/M)

 / (Y/M) / (Y/M)

\*Please give the duration of employment, name of the employing institution, and the title of the job.

\*Do not include the period of your stay abroad while listing the duration of experience for the position you were holding when you went abroad.

 **4. Books or Chapter in a Book**

 Books mean independent academic and/or technical material published by a publisher or research institution, such as a textbook, a book of reference, translations and dictionaries, excluding periodicals. Please list the names of all authors (underline your name), Title, ISBN, (If co-authored, please describe the chapter, paragraph and pages you contributed), Publication number, Editor(s), Publisher, Place of Publication and Year.

Please follow the example below:

1. Jones, D. E., Baum F. and Tottori, I.: Nitrogen fixation in cropping systems in dry lands. *In* Dryland Science―Today and Tomorrow, pp. 36-56, 4th ed., Walker, S. et al. (Eds.) Academic, Tokyo, (2013)

\* Please list your publications in order from the oldest one to the latest one. Do not list the articles under peer-review. When listing articles in press, provide a copy of verification document.

**5. Articles**

1. Names of all authors (underline your name), Title, Name of Journal, Volume Number,

Page range, Year of publication

*Example:*

1. Tottori, I., Hamasaka, T. C. and Tanaka, J.: Enhanced tolerance to drought stress in transgenic plants overexpressing dehydroascorbate reductase in cytosol. Journal of Physiology, 10: 234-244, (2013)

\* Please list your publications in order from the oldest one to the latest one.

\* Doctoral thesis should be listed at the end of the list.

**6. Reviews, Research Reports, Proceedings, etc**

Please describe them as in items 4 & 5.

**7. Patents and Innovations**

* 1. Patents

Patent must include applicant’s name as the inventor. Please indicate country name, publication number and title.

* 1. Innovations

Please describe about innovations and/or techniques invented/developed by applicant.

**8. Other Achievements and Performances**

1. Appreciable patents and academic achievements including Research Reports, Abstract of Academic Conference, etc categorized according to each subject. Please describe them as in items 4 & 5.
2. Do not list the duplicate information listed in items 4, 5, and/or 6.
3. Only list achievements and performance obtained within past 10 years.

**9. Membership and Services in Professional Societies**

Names of Academic Associations and Groups, applicant’s position (president, trustee, board of council, editor etc.), period and activities should be described.

(e.g. Chairman / Director / Editor and the period)

**10. Outstanding Achievement**

Recognitions by Academic Society, Prizes won, Educational and Research Activities abroad and Collaborative Activities should be described.

**11. External Research Funds Raised within Past 10 Years**

Please list the external funding grants received (please list the category: MEXT KAKEN etc.), including funding period, project title and applicant’s role in the project (e.g. project leader or member) for the last 10 years.